

**RAY V. NCAA, NO. 1:23-CV-00425 (E.D. CAL.)**

**PROOF OF CLAIM AND RELEASE FORM (“CLAIM FORM”)**

**INSTRUCTIONS FOR SUBMITTING A CLAIM FORM IN THE  
RAY V. NCAA VOLUNTEER COACH SETTLEMENT**

You may be eligible to receive a cash payment if, at any time between March 17, 2019 to June 30, 2023, you worked for a National Collegiate Athletic Association (“NCAA”) Division I sports program other than baseball in the position of “volunteer coach,” as designated by NCAA bylaws (the “Class”).

**You must submit a Claim Form to participate in this Settlement**

The easiest way to file a Claim is online at

**[www.NCAAVolunteerCoachLawsuit.com](http://www.NCAAVolunteerCoachLawsuit.com)**

*IF YOU RECEIVED A NOTICE WITH A CLAIM ID:* Please go to the settlement website at **[www.NCAAVolunteerCoachLawsuit.com](http://www.NCAAVolunteerCoachLawsuit.com)** to input your unique Claim ID and Identification Number from the postcard you received in the mail. The information we obtained from your school will auto populate. If the auto-populated information is correct, complete the remaining information, sign, and submit this Claim Form. If you believe that your auto-populated information is incorrect and want to dispute it, you should complete and submit all Sections of this Claim Form and submit any supporting materials.

*IF YOU DID NOT RECEIVE A CLAIM ID:* If you believe you are a member of the Class but you did NOT receive a notice with your unique Claim ID and Identification Number, you should complete and submit a Claim Form if you want to make a claim. The easiest way to do so is online at **[www.NCAAVolunteerCoachLawsuit.com](http://www.NCAAVolunteerCoachLawsuit.com)**.

***FOR ALL CLASS MEMBERS: You must sign and submit a Claim Form to participate in this Settlement.*** You must submit your Claim Form (and any supporting materials) online at **[www.NCAAVolunteerCoachLawsuit.com](http://www.NCAAVolunteerCoachLawsuit.com)** or by email to **[info@NCAAVolunteerCoachLawsuit.com](mailto:info@NCAAVolunteerCoachLawsuit.com)** on or before **June 2, 2026**, or it will not be considered. You may also submit your Claim Form (and any supporting materials) by mail, *postmarked* on or before **June 2, 2026** to the below address, or it will not be considered:

*Ray v. NCAA Volunteer Coach Settlement*  
c/o A.B. Data, Ltd.  
P.O. Box 173059  
Milwaukee, WI 53217

Questions? Call: 1-877-390-3148,  
Email: [info@NCAAVolunteerCoachLawsuit.com](mailto:info@NCAAVolunteerCoachLawsuit.com), or  
Visit [www.NCAAVolunteerCoachLawsuit.com](http://www.NCAAVolunteerCoachLawsuit.com)

Approved members of the Class who sign and submit timely Claim Forms will be entitled to a share of the Net Settlement Fund. The actual dollar amount of your claim payment will depend on, among other things: the school, sport, and year(s) in which you worked; how many members of the Class submit approved claim forms; how much interest the Settlement Fund accrues during the pendency of the claims process; the amount of court-approved deductions from the gross settlement fund; and whether additional data about unknown Class Members becomes available for use in the allocation. If a member of the Class would have been allocated less than \$5,000, he or she will be allocated \$5,000, before any court-approved deductions.

There is a Court-approved Plan of Allocation providing for distribution of the Net Settlement Fund. The Plan of Allocation and other important documents are available at [www.NCAAVolunteerCoachLawsuit.com](http://www.NCAAVolunteerCoachLawsuit.com).

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#### SECTION A: CLASS MEMBER INFORMATION

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Please review the entire claim form before entering any information to ensure you have all required materials. If supporting documentation is needed, we recommend gathering it first and then completing the form in one session to avoid having to restart it.

Please complete the form below with the most up-to-date information.

If you have a unique Claim ID and Identification Number, please enter that information here: Claim ID \_\_\_\_\_ Identification Number\_\_\_\_\_.

Your Full Legal Name:		
Current Mailing Address Line One:		
Current Mailing Address Line Two (if applicable):		
City:	State:	Zip Code:
Email:	Date of Birth:	Phone Number:

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Visit [www.NCAAVolunteerCoachLawsuit.com](http://www.NCAAVolunteerCoachLawsuit.com)

*IF YOU HAVE A UNIQUE CLAIM ID:* Please go to the settlement website at [www.NCAAVolunteerCoachLawsuit.com](http://www.NCAAVolunteerCoachLawsuit.com) to input your unique Claim ID and Identification Number from the postcard you received in the mail or by email. The information we obtained from your school will auto populate. Please review this information. **If the auto-populated information is correct, please skip Section B (below) and complete Sections C and D.**

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## SECTION B: WORK HISTORY AND SUPPORTING DOCUMENTS

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### I. WORK HISTORY

If you have a unique Claim ID and Identification Number, you reviewed the auto-populated information, and you believe the information is correct, please skip this Section B and complete Sections C and D below.

If you believe the auto-populated information is incorrect and you want to dispute it, OR if you believe you are a member of the Class but you did not receive a unique Claim ID, you **must** complete this Section B for a chance to participate.

Please indicate all periods of time in which you performed any work as a Volunteer Coach. Note: Only dates of employment during the Class Period (March 17, 2019 to June 30, 2023) are relevant to this Settlement and will be considered.

Please complete the information requested below:

School:
Sport:
Dates of Volunteer Coaching:
Explanation of disputed information, if applicable:
Witness Who Can Verify Your Dates of Volunteer Coaching (Name and Job Title):
Contact Information of Witness:

**IF YOU WORKED FOR MULTIPLE SCHOOLS, SPORTS OR TIME PERIODS, PLEASE PROVIDE THIS INFORMATION FOR EACH POSITION IN THE SAME FORMAT AS ABOVE.**

Questions? Call: 1-877-390-3148,  
Email: [info@NCAAVolunteerCoachLawsuit.com](mailto:info@NCAAVolunteerCoachLawsuit.com), or  
Visit [www.NCAAVolunteerCoachLawsuit.com](http://www.NCAAVolunteerCoachLawsuit.com)

## II. SUPPORTING DOCUMENTS

**You are encouraged to provide documents to support the information you provided above.** If you submit a claim without providing any supporting documents or materials, we cannot guarantee you will get any payment from the Settlement.

Please review the following lists of acceptable materials. This documentation will be used to verify that you served as a Volunteer Coach at the identified school and confirm your approximate dates of service. You may be able to contact your school directly to get documentation.

Please provide primary sources to support your claim whenever possible. Secondary sources may also be accepted if you cannot provide primary documentation.

### **Potential Primary Sources:**

#### **Official school or athletic department records**

- Appointment letters, offer or onboarding emails, or signed volunteer coach agreements.
- Rosters or staff listings (e.g., team websites, yearbooks, media guides) showing your name and role as a volunteer coach.
- Payroll or human resource records showing your volunteer coach role.
- Signed acknowledgments or background check confirmations from NCAA, your school, or your school's conference, with reference to your position as a volunteer coach.

#### **Contemporaneous correspondence with the college**

- Emails between you and athletic department officials, coaches, or administrators referencing your volunteer role.
- Letters of recommendation or an evaluation from the head coach or athletic director referencing your service dates.

#### **Official identification (“ID”) or credentialing records**

- School-issued ID cards, facility access passes, or parking permits identifying you as a “coach” or “volunteer” during the class period.
- NCAA or conference registration, compliance, or certification records where you are listed.

### **Potential Secondary Sources:**

#### **Contemporaneous media or publications**

- Team programs, yearbooks, game-day rosters, or local newspaper articles listing or mentioning you as a volunteer coach, by name.
- Archived webpages (via Wayback Machine or similar).

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Email: [info@NCAAVolunteerCoachLawsuit.com](mailto:info@NCAAVolunteerCoachLawsuit.com), or  
Visit [www.NCAAVolunteerCoachLawsuit.com](http://www.NCAAVolunteerCoachLawsuit.com)

**Photographs or video evidence**

- Photos showing you participating in practices, games, or events in an identifiable capacity as a coach.
- Photos must include context (e.g., team uniforms, signage, or recognizable individuals).

**Statements or declarations from others**

- Signed statements from former players, other coaches, or athletic department staff attesting to your volunteer role and timeframe (or your service dates).

**Sworn declaration or affidavit**

- Statement under penalty of perjury by a corroborating witness (e.g., head coach or athletic staff member) describing your role.

The Settlement Administrator and Class Counsel reserve the right to determine if the materials you submit are sufficient proof. If you do not provide adequate supporting documents, your claim may be rejected.

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**SECTION C: PAYMENT, TAX CERTIFICATIONS & SUBSTITUTE FORM W-9**

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**I. PAYMENT INFORMATION**

In the following table, please identify how you prefer to receive your distribution (for example, by ACH or mailed check) and provide applicable instructions:

<input type="checkbox"/> ACH (direct deposit)	<input type="checkbox"/> Mail payment to address provided above
Payment instructions for ACH:	
Bank Name: _____	
Routing Number: _____	
Account Name: _____	
Account Number: _____	

## II. TAX CERTIFICATIONS & SUBSTITUTE FORM W-9

### Substitute IRS Form W-9

#### Taxpayer Identification Number Certification

A Form W-9 will be reported to the IRS regarding this payment. Any payment you receive may be the subject of state or federal taxation. You are advised to seek separate advice on matters of taxation from your tax advisor.

#### Social Security Number (SSN)/Individual Taxpayer Identification Number (ITIN):

Print your name as it appears on your federal income tax return  
(First Name and Last Name):

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct Social Security Number or Taxpayer Identification Number; and
2. I am not subject to backup withholding because: (a) I have never been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (b) I am exempt from backup withholding, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (including a U.S. resident alien).

Note: If you have been notified by the IRS that you are subject to backup withholding, you must cross out item 2 above.

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#### SECTION D: YOU MUST SIGN YOUR PROOF OF CLAIM FORM

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YOU MUST READ AND SIGN THE ACKNOWLEDGEMENT BELOW. IF YOU DO NOT SIGN THE PROOF OF CLAIM FORM, YOUR CLAIM MAY BE DELAYED OR REJECTED.

By signing below:

- (1) I certify that the above and foregoing information is true and correct;
- (2) I certify that I am duly authorized and have the legal capacity to sign this Claim Form;
- (3) I submit this Claim Form under the terms of the Settlement Agreement (which can be viewed on the Settlement Website at [www.NCAAVolunteerCoachLawsuit.com](http://www.NCAAVolunteerCoachLawsuit.com) and is described in the Notice of Class Action Settlement for this Action);
- (4) I submit to the jurisdiction of the United States District Court for the Eastern District of California with respect to my claim as a member of the Class and for the purpose of enforcing the releases stated in the Settlement Agreement;
- (5) I further acknowledge that I am bound by and subject to the terms of any judgment that may be entered in the Action; and
- (6) I agree to provide additional information to the Settlement Administrator to support this claim if I am asked to do so.

Claimant Name:
Signature of Claimant:
Date: